



## **KIDS KORNER POLICIES AND PROCEDURES FOR MEMBERS AND GUESTS**

(Effective August 2007)

Kids Korner at Flatiron Athletic Club provides a safe area for children while parents are working out. The club nursery is NOT a day care facility and does not provide individualized babysitting. We make every effort possible to make your child's visit a happy and healthy experience. Our trained and CPR certified attendants provide comfort and supervision for the children of members and guests during their 2 hour daily workout.

### **HOURS**

**Monday - Friday: 7:45am - 7:45pm**

**Saturday: 8:30am – 3:00pm\***

**Saturday & Sunday: 8:45am - 3:00pm\***

\* Nursery Closed for Toy Cleaning

### **GENERAL POLICIES AND PROCEDURES**

1. The nursery has a 2-hour limit per child per day (**Only one visit per day**). Exceptions will be made for tennis league and various club-sponsored events. Kids Korner reserves the right to page parent(s) if more than 5 minutes have passed by beyond the 2-hour limit.
3. Parents must remain on site while their child is in Kids Korner. If jogging or riding outdoors, please state so on the Kids Korner sign-in sheet and leave an emergency cell or pager number. FAC does not provide childcare for the purpose of running errands, shopping, appointments, etc.
4. Kids Korner reserves the right to limit the number of children in attendance if the staff/child ratio becomes unsafe.
5. All children who use Kids Korner must be added to a family membership, or a \$6.00/child guest fee per visit will apply. See the Membership Office for more information.

### **CHECK IN / CHECK OUT PROCEDURES**

1. Children must be signed in and out upon arrival and departure. Please fill out the check-in sheet completely with time, location, special requirements, etc. This procedure allows attendants to notify parents in the case of an emergency or if a problem requires parental assistance.
2. Label all items with a child's first and last name. Examples: bottles, diaper bags, toys, etc.
3. FAC will NOT be responsible for personal items that are lost, stolen, or broken.
4. Children must be signed in and checked out by their own parents. If it is absolutely necessary for someone else to pick up your child, notify an attendant and write this information down on the check in sheet. We will check the identification of all unfamiliar faces picking up children from Kids Korner.

### **GUEST POLICIES**

1. Due to limited space in Kids Korner, there is a \$6.00 fee to accommodate guest children.
2. The child's parent must be in the club at all times. No biking or running outside.

3. Please introduce the child to the attendants on duty and show proof of payment at this time.
4. All Flatiron Athletic Club policies and procedures apply to our guests and their children.

### **DISCIPLINE**

Kids Korner staff has the authority to put a child in time out or to notify child's parents.

### **SICKNESS**

#### **ABSOLUTELY NO SICK CHILDREN ARE ALLOWED IN KIDS KORNER AT ANY TIME.**

Our attendants are authorized to follow the guidelines of the National Health and Safety Performance Standards for Out of Home Care, 2<sup>nd</sup> Edition. These guidelines help our attendants provide a safe and healthy environment. Copies of these guidelines can be picked up in Kids Korner. Attendants reserve the right to interrupt a member's workout if they feel a child is posing a health risk to other children.

### **DIAPER CHANGES AND CLOTHING**

Please bring your child in a fresh diaper. Kids Korner attendants will change your child's diaper if they should soil it during their visit. To help us serve your child better, please remember to bring diapers and/or extra clothing. Kids Korner has a limited supply of diapers and clothing in case of an emergency. We ask that borrowed clothing be cleaned and returned upon your next visit.

### **FOOD AND DRINK**

1. Children must be fed prior to their visit. Kids Korner will provide a light snack every 1/2 hour during your child's 2-hour visit. **Please do not bring meals into Kids Korner!**
2. PLEASE DO NOT BRING ANY FOOD WHICH COULD BE A CHOKING HAZARD TO AN INFANT (peanuts, candy, popcorn, chips, etc.). We make every effort to provide healthy snacks that do not pose a danger to younger babies and toddlers.
3. No pop is allowed in Kids Korner. Please use only spill-proof containers.
4. NO peanut products are allowed in Kids Korner because of the high incidence of allergic reactions.

### **PARENT NOTIFICATION**

Attendants have been instructed to locate a child's parent or guardian if the child is upset for longer than 10 minutes. All attendants will make every effort possible to calm a child. Should our attempts fail, the child will be returned to the parent's care immediately. Kids Korner reserves the right to limit the number of children in attendance if the staff/child ratio becomes unsafe.

### **CLUB POLICIES REGARDING CHILDREN**

Children under 12 years old must remain in Kids Korner Monday – Friday at all times. On Friday after 5pm and all day Saturday and Sunday, children may use the indoor facilities (with the exception of the Cybex Circuit and the Free Weight Room) while accompanied by an adult. Children 12 and older using the indoor lap pool must be lap swimming during the week. Children must be 16 to use the Cybex Circuit and the Free Weight Room unless they have successfully completed a Youth Training Program with an FAC Trainer.

- During the weekdays, children are NOT allowed in the locker rooms at any time.
- During the summer months, children may use the **outside** facilities (pool and locker rooms) during the week and weekends.